

HILLSBORO/FOREST GROVE/BEAVERTON
TUALATIN VALLEY WATER DISTRICT
JOINT WATER COMMISSION (JWC)

MINUTES

City of Hillsboro
Civic Center Room 113B
150 East Main St.

October 10, 2014
12:30 p.m.
Regular Meeting

Commissioners Present:

Hillsboro: John Godsey, John Rosenberger and Dave Judah
Forest Grove: Victoria Lowe
Beaverton: Mark Fagin
Tualatin Valley Water District: Marilyn McWilliams, Dick Schmidt and Mark Knudson

Staff Present:

Hillsboro: Rob Dixon, Kevin Hanway, Niki Iverson, Tyler Wubbena, Sophia Hobet, Erika Murphy, Nesh Mucibabic, Kristel Fesler, Mellisa Franklin, Tacy Steele and Tonya Bilderbeck
Beaverton: David Winship
Forest Grove: Rob Foster, Derek Robbins Rich Blackmunand and Marie Kangabe

Others Present:

Clark Balfour – Attorney
Wayne Gresh – Carollo Engineers
Nancy Kraushaar – City of Wilsonville
Mike Kohloff – Wilsonville Attorney
Jim Doane – Citizen

The Commission lunches at 12:00 p.m. Call to order at 12:48 p.m.

CALL TO ORDER

Introductions.

1. **CONSENT AGENDA** (The entire Consent Agenda is normally considered in a single motion. Any Commissioner may request that an item be removed for separate consideration.)
 - A. Approve regular meeting minutes from Friday, July 11, 2014.

Motion by Fagin, seconded by Lowe, to approve the Consent Agenda as presented. Motion carried unanimously with Commissioners Godsey, Judah, Rosenberger Lowe, Fagin, McWilliams, Schmidt and Knudson all voting in favor.

2. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled.

3. UNFINISHED BUSINESS

A. None scheduled.

4. NEW BUSINESS

- A. Consider authorizing Executive Committee to meet and consider award of contract for construction of South Transmission Line modifications. *Staff Report – Nesh Mucibabic*
- B. Consider approval of contract for procurement of materials for the South Transmission Line modifications project. *Staff Report – Nesh Mucibabic*

Hanway advised staff is requesting approval in one motion from commission to convene the Executive Committee to consider award of contracts for Agenda Items 4A and 4B.

Mucibabic reported a section of the existing South Transmission Line (STL) will be replaced with new 42” steel pipe, and an existing FM vault will be removed and relocated. He said the pipeline belongs to Hillsboro, TVWD and Beaverton; the project required coordination between the JWC partners, Washington County and the South Hillsboro Developer.

Mucibabic reviewed the design for the STL improvement and said the estimated design cost is \$150,000, with construction costs estimated at \$500,000. Mucibabic said these two project components are being included in a single JWC project for cost efficiencies, to assure the level of coordination that will be critical to successful completion of these improvements, and to minimize the period when the STL will be shut down.

Motion by Godsey, seconded by Lowe, to approve the Executive Committee to meet to consider approval of contract for construction of South Transmission Line modifications and to consider approval of contract for procurement of materials for the South Transmission Line modifications project, as presented. Motion carried unanimously with Commissioners Godsey, Judah, Rosenberger Lowe, Fagin, McWilliams, Schmidt and Knudson all voting in favor.

- C. Consider award of contract for construction of Standby Power Generation Facility and assignment of generator procurement contract. *Staff Report – Erika Murphy*

Murphy reported seven bids were received, with 2KG Contractors submitting the lowest bid in the amount of \$5,710,194. Murphy said a notice of intent to award was sent to all bidders.

Staff requests the commission award the construction contract to 2KG Contractors, Inc. for the JWC Standby Power Generation facility for a contract price of \$5,710,194.00, subject to

expiration of the protest period without a protest and authorize the General Manager to sign the contract; and authorize the General Manager to assign the generator procurement contract to 2KG Contractors, Inc.

Motion by Knudson, seconded by Fagin, to approve award of contract for construction of Standby Power Generation Facility and assignment of generator procurement contract and authorizes the General Manager to sign the contract and assign the generator procurement contract to 2KG Contractors, Inc., as presented. Motion carried unanimously with Commissioners Godsey, Judah, Rosenberger Lowe, Fagin, McWilliams, Schmidt and Knudson all voting in favor.

- D. Consider approval of contract modification with Carollo Engineers for addition of construction services on Standby Power Generation Facility. *Staff Report – Tyler Wubbena*

Wubbena said this has been an ongoing project for the last four years. He said the commission received an UASI grant administered by the City of Portland. Carollo Engineers was selected and contracted through the City of Portland. The original contract excluded construction and generator costs as it was unclear what was needed at the time, and the JWC Board preferred to contract directly for those services rather than through the City of Portland.

Wubbena said the project is complex, with \$449,000 projected for construction services; 7.8% of overall project costs.

Gresh will correct the discrepancy on the contract that states between 75 and 90 submittals.

Motion by Schmidt, seconded by Godsey, to approve the contract modification with Carollo Engineers for addition of construction service Standby Power Generation Facility, as presented. Motion carried unanimously with Commissioners Godsey, Judah, Rosenberger Lowe, Fagin, McWilliams, Schmidt and Knudson all voting in favor.

- E. Consider approval of dispatchable power generation agreement with PGE. *Staff Report – Tyler Wubbena*

Wubbena recapped the dispatchable power generation project and stated staff is confident the project is beneficial for the commission and PGE.

Lowe requested cost estimates to be sent to partners.

Knudson asked if legal had reviewed contract thoroughly. Wubbena indicated Tommy Brooks had reviewed the contract and had several reiterations to resolve minor issues. The contract was approved to form with a signature line for attorneys.

Lowe requested clarification on long term responsibility in the event of failure, and asked if responsibility would fall on the construction company. Wubbena responded the contractor is 100% responsible for installation to specifications, PGE is responsible to bring it online and ensure it is working.

Motion by Lowe, seconded by Fagin, to approve the dispatchable power generation agreement with PGE, as presented. Motion carried unanimously with Commissioners Godsey, Judah, Rosenberger, Lowe, Fagin, McWilliams, Schmidt and Knudson all voting in favor.

5. DISCUSSION ITEMS (These items may result in action by the Commission.)

- A. Report on Scoggins Creek Fire emergency response. *Staff Report – Tacy Steele and Sophia Hobet*

Hobet recapped the events of the Scoggins Fire. She reported the initial response was led by local fire departments. The Governor declared a Conservation Act; Oregon State Fire Marshall and Oregon Department of Forestry took incident command of the Scoggins Creek fire on Saturday morning and the fire was declared contained by Tuesday. Approximately 140,000 gallons of water was scooped from Hagg Lake to fight the fire.

Hobet stated ash fall out is a short term water quality concern for JWC, and potential erosion and nutrient wash out a long term concern. JWC staff is coordinating a plan for water quality monitoring.

- B. Report on Hagg Lake recreation planning and management planning activities. *Staff Report – Kristel Fesler*

Fesler reviewed the recreation plan at Hagg Lake. She stated Parks is still working on a feasibility study for expanding recreational opportunities at Hagg Lake.

Fesler highlighted key focus points as entrance fees, road and culvert Improvements, year round access, overnight camping and public safety. The commission discussed concerns related to the proposal. Fesler stated staff would remain very engaged in the process to address those concerns.

- C. Stored Water Status. *Staff Report – Kristel Fesler*

Fesler reported Scoggins is approximately 40% full as of September 30.

- D. General Manager's Report. *Staff Report – Kevin Hanway*

Hanway reported plant production peaked at 58 mgd. He said the WTP has peak capacity of 75mgd, with a three day average of 56.5 mgd.

Hanway said the biologic opinion for Tualatin project is in review. It does not appear that the screens will need to be replaced. Staff will present the results at the January meeting.

6. ADVICE/INFORMATION ITEMS

- A. The next JWC and BRJOC meetings are scheduled on Friday, January 9, 2015, at the Civic Center in Room 113B. The BRJOC meeting will be held at 12:30 p.m. with the JWC meeting following.

There being no further business to come before the Commission, the meeting adjourned at 2:09 p.m.

Chairman _____
Hillsboro/Forest Grove/ Beaverton/
TVWD Joint Water Commission

ATTEST: _____
Secretary